

Minutes of the Plan Monitoring Advisory Committee (PMAC) meeting held Tuesday, February 23, 2010 in the City of Terrace Training Room, Terrace, B.C., commencing at 9:35 a.m.

<p>MEMBERS PRESENT:</p> <p>STAFF PRESENT:</p> <p>REGRETS</p>	<p>Ken Maitland Kasey Lewis Beth Demaio Tara Irwin Kathy Davies Brad Pollard Eric Pierce (joined by teleconference) Sandra Harris</p> <p>Roger Tooms - Manager, Works & Services Laurie Gallant - Zero Waste Planner (p/t contract)</p> <p>Tim Gleig, Kelly Mattson, Brad North, Gary Snider, Marlene Cervo, Barb Hall.</p>	
<p>WELCOME</p> <p>AGENDA</p>	<p>Roundtable of introductions was made, and Ken Maitland was acknowledged as the Chair for this meeting in Stew's absence.</p> <p>Adopted as presented.</p>	
<p>ROUNDTABLE OF ANNOUNCEMENTS</p> <p>Minutes adoption</p> <p>Action Item Status list</p>	<p>Kasey Lewis- Two more paper mills have shutdown but so far her fibre products are still moving; she is also shipping out plastics for the first time in 1.5 years to Merlin Plastics in the Lower Mainland.</p> <p>Roger Tooms reported out on the RDKS Board workshop held this past Friday and Saturday on the Solid Waste Management Function. Dave Forgie and Laurie Gallant presented on Forceman Ridge landfill and the status of landfills within RDKS boundaries, details for financing this function in 2010, and the status of landfill diversion programs and workplan priorities. The Cost Recovery Model developed in 2003 will be reviewed again to account for changes in the last seven years. Brad P. noted that the workshop was great but certainly it raised more questions than it answered and he would like to meet with staff to answer some of those questions in the next 24 hours (note: Roger and Brad met over lunch and then a second meeting was held with City and RDKS staff after the PMAC meeting.)</p> <p>Ken Maitland met with KUTE yesterday to discuss options for dealing with reductions in grants due to closure of Eurocan plant.</p> <p>December minutes adopted as written.</p> <p>A summary of all action items generated since the first PMAC meeting in December 2008 was circulated. Using this list, action items not completed were reviewed.</p>	<p>ACTIONS</p> <p>Kasey will provide Laurie with Do Your Part recycling stats for Terrace customers.</p> <p>Remove Eurocan letter from action items.</p> <p>Eric will send electronic version of his presentation.</p>

	<p>Laurie noted that all minutes have been verified and posted on the website.</p> <p>Roger clarified that discussion with Alan Berg is around identifying specific sites that are being used for illegal dumping.</p> <p>Laurie noted that some calculations had to be completed before requests could be sent for participation in Landfill Diversion Credit Program and this is now done - handout was distributed detailing options for participation, resulting diversions by volume, weight and material type, and a new diversion credit value for plastics at \$40/tonne.</p> <p>All agreed that following through on Action Items is easier with the summarized list and a suggestion was made to add a column to note when an action is specific to a community or electoral area.</p> <p>A discussion followed on the Landfill Action Plans and training for attendants regarding communication skills for Attendants. Roger noted that attendants work for contractors. Literacy level of some attendants is low; need to focus on what we want attendant to provide facility user. Handouts can be given. Signs need to be standardized. Laurie noted that if anybody hears of training programs that contractors may benefit from to let her know and she will pass the information along; she had already promised to do the same during the workshop.</p>	
<p>Workplan (circulated document)</p>	<p>Priorities are Landfill Diversion Credits and Recycling Events for EPR in New Hazelton.</p> <p>Roger noted that it is very important that municipalities step up to plan and deliver the recycling event or it won't happen.</p> <p>Kasey asked if we have volume estimates for event capture by material type. Ken noted importance of communication. Beth asked if there will be other events in the future. Roger noted that this event is part of a transition strategy and future events will depend on participation of stewards and evaluation of this event. Beth noted that at the event it would be great to give out information and address future access to recycling opportunities. Laurie noted that the EPR audit and event plan draft was circulated at the November 26 meeting in Hazelton and subsequent conversations have been had with the Village of Hazelton. Saturday, May 15 is a tentative date - looking at a downtown</p>	<p>Add EPR update as a standing agenda item for PMAC meetings.</p> <p>Request to RCBC/Product Stewards that the Update of EPR programs be provided on a regional basis (i.e. location of services).</p> <p>Quarterly updates are needed for EPR programs that are consumer friendly.</p> <p>Request</p>

<p>CALENDAR</p>	<p>location instead of landfill. Will need a non-EPR component to event and will look to private sector to cover this service.</p> <p>Ken noted that the January 2010 EPR chart is great but when links are followed there are inconsistencies in the information. Laurie and Eric will continue to request quality control for information via BC Product Stewardship Council and the Recycling Council.</p> <p>Application deadlines for LDCs, PMAC meetings, RDKS Board meetings, and international and national "eco" days are noted.</p> <p>Discussion around Earth Day - Kasey Lewis noted that Earth Day has been a recycling day in the Canadian Tire parking lot in Terrace with support from the young Rotarians. Donations are given to a local cause. Do Your Part sponsors and last year 400 bags collected. Not sure what donation total was; should be a minimum fee. Note that there is an \$8-10 fee per bag for drop-off of large bag of plastics.</p> <p>Terrace Trade Show - partnerships would be key to having a booth that is successful. Possibly a theme such as backyard composting. RDKS wants to sponsor a booth. May want to also continue with EPR education - an annual event with stewards and the Recycling Council. Having the right people there with the right messages will make this a possibility - RDKS will fund. Kathy noted that having a take home gift is needed for visitors to our booth. Maybe we repeat our Greening the Trade Show initiative and include recycling and organics collection (direct to NWCC project).</p>	<p>advertising program details from Stewards for our region - consider webpage access from RDKS and municipal websites.</p> <p>Organize a special waste handler to take "unacceptable" items in EPR programs i.e. unlabelled paint cans etc. at our special collection events (can Eric do?)</p> <p>Tara and Kasey to continue discussion on an Earth Day event. RDKS will provide education support materials.</p> <p>Finalize Terrace Trade Show strategy and partnerships.</p>
<p>Incentives and bylaw enforcement</p>	<p>Kathy noted she is on this committee to deal with accountability issue i.e. City of Terrace weekly limit not always enforced and incentive not there to recycle. Note that collection service staff also need to enforce limits and reward those for doing the right thing i.e. where is the accountability.</p>	<p>Tara to clarify how bag limit is being managed.</p>
<p>Waste Composition Study</p>	<p>Laurie reviewed her findings and recommendations related to the Thornhill and City of Terrace landfill composition study. Organics, EPR items and local market materials were the focus of the study. BC Product Stewardship Council is working with Industry stewards and MOE to standardize methodology for these studies to measure performance of programs. Discussions are ongoing on including a transition strategy to 100% EPR in SWMPs and as part of this banning EPR products from disposal facilities. Contributions from Stewards for the RDKS study cost have been</p>	<p>Tara to report on organics diversion quantities and costs related to City's Yard and Garden waste program.</p> <p>Distribute waste comp study to landfill operators i.e. District</p>

	<p>requested; Encorp has agreed to a contribution based on the additional sorting required to determine percentage of their product subcategories. Roger does not support bans as he prefers to use education, guidelines for specific materials, and deal with problems as they arise on an individual basis. Policing and enforcement is challenging. Recommendations from the RDKS study also address need to determine our per capita generation rate so that actual quantities related to material categories can be calculated with greater accuracy.</p>	<p>of Kitimat, City of Terrace etc.</p> <p>Compare our numbers to provincial average (ask Eric).</p>
	<p>Discussion followed regarding products that Canada imports and how that contributes to our garbage problem. Certain items to be standardized i.e. cell phone chargers. Purchasing policies on every level need to support waste reduction i.e. packaging is a great example, longer-term warranties.</p>	<p>Members develop statements that can be used in communication pieces.</p>
Landfill Diversion Credits	<p>RDKS is willing to cover administration costs for new participating municipalities. Any contributions by City of Terrace and District of Stewart would go directly to diversion credits. This offer is for the first year of participation.</p> <p>Brad asked if there is money in Tara's budget - she noted about \$12K total but most of this is already spent. Brad advised that we will need to show net benefits to City of Terrace. Not just financial, community benefits and program results since showing net financial benefits in one year is not an expected outcome of this program.</p>	<p>Laurie to present to Terrace City Council on March 11.</p>
Organics Diversion Strategy	<p>Laurie outlined the general approach, noting that a full report is needed based on volumes, sources, appropriate technology, end markets, and community outreach. The four general strategies are:</p> <ol style="list-style-type: none"> 1. ICI targeted programs - i.e. high organic fraction in waste stream: grocery stores, restaurants, special events, hospital. Tara summarized the Pilot project happening at NWCC using the Earth Tub. Laurie noted that a project fact sheet will be generated shortly. 2. Backyard Composting. 3. Natural landscaping and yardcare. 4. Wood waste sorting at landfills. 	
Plan Update	<p>Laurie reviewed approach and timelines as per the circulated handout. The proposed strategy is to focus on updates that do not require consultation; mostly housekeeping. Agreement reached on this proposed approach. It will be great to have a confirmed strategy for 2010 so that we don't have to refer to the 1995 document as our sole guidance.</p>	<p>Post PDF of Table 8-1 on website.</p>
NEXT MEETING	<p>Add on tours of active projects. At the Hazelton meeting in June we can focus on their Backyard program. Thursday June 10, 2010 is</p>	

	set for the next meeting.	
ADJOURNMENT	Meeting was adjourned at 2:35 pm.	