

## Regional District of Kitimat-Stikine

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300 - 4545 Lazelle Avenue  
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Our file no.

November 19, 2008

**Re: Invitation to preliminary meeting regarding the future of Solid Waste Management in the Regional District of Kitimat-Stikine (RDKS)**

We are inviting a representative from your Band to participate in discussions regarding policies, programs, and facilities for reducing, reusing, recycling, and landfilling materials. As your Band Council may be aware, the RDKS has a Regional Solid Waste Management Plan which provides direction on all of these issues and is approved by the BC Minister of Environment with community input. This Plan was adopted in 1995 and a Plan Monitoring Advisory Committee (PMAC) oversees the implementation of this Plan. This Committee has not met for three years while the RDKS was waiting for approvals related to funding and siting of new facilities.

While we appreciate that this is short notice for the meeting on Wednesday, December 10, 2008, the invitation is sincere and we would be happy to speak directly with the Band Manager before or after this meeting if attendance is not possible. This first meeting will set the stage for regular meetings of this Committee and the primary objectives are to provide a report on the state of waste management in the Province and this region, and to reach agreement on the Terms of Reference for this Committee including membership and a schedule of meetings.

Specifically, the PMAC will be addressing the following issues in the year ahead:

- An update of the Regional Solid Waste Management Plan;
- Adaption to changing regulations and markets that affect local recycling options
- Advancements with the residuals management component (we anticipate approval to develop the planned Forceman Ridge Landfill in the next 12 months and also need to review options for the Hazeltons).
- Design and evaluation of existing and planned waste reduction and diversion strategies;
- Transition into the planned new landfill facilities.
- Evaluation and integration of existing and new provincial programs for Extended Producer Responsibility.
- Integration and liaison with complementary sustainability initiatives by member municipalities, the non-profit and private sector, and adjacent regional districts.

The Regional District is prepared to provide strong leadership in support of a Zero Waste target. A Zero Waste approach prioritizes the development of local job opportunities related to recovering materials that are at risk of being burned or landfilled. The attached reports to the RDKS Board provide a summary of work completed and ongoing since January of this year; new pages on the RDKS website highlight the Zero Waste program including the Landfill Diversion Credits Pilot Program.

Please send us the contact information for the Band's appointee at your earliest convenience and confirm attendance of this person. If you have any questions about the contents of this letter, the agenda, or the attached reports, please do not hesitate to contact either Roger Tooms or myself. I look forward to our first meeting and any communications that may happen leading up to this event. I can be reached directly by e-mail at [lgallant@rdks.bc.ca](mailto:lgallant@rdks.bc.ca) or by phone 250-615-6100 at the RDKS office, or in my Smithers office at 250-847-1670.

Sincerely,

A handwritten signature in cursive script that reads "L. Gallant".

Laurie Gallant BES  
Zero Waste Program Coordinator  
Regional District of Kitimat-Stikine

Attachments (3) Board reports for May and October 2008, and PMAC agenda

## **PMAC AGENDA**

Tentative Date: Wednesday, December 10, 2008 9:00 am – 2 pm

Location: RDKS Boardroom, Terrace

<b>Time</b>	<b>Agenda Item</b>
8:45 a.m.	Arrivals, refreshments available
9:00 a.m.	Welcome and Review of Agenda
9:10 a.m.	Round of Introductions
9:30 a.m.	<b>Solid Waste Management Plan status and Introduction to Zero Waste</b> - Presentation by Roger Tooms and Laurie Gallant
10:30 a.m.	<b>Break</b>
10:45 a.m.	<b>Terms of Reference for Committee</b> Role, Representation, Membership, Scope, Objectives and Tasks, Conduct of Meetings.
12:00 a.m.	<b>Lunch</b>
12:45 a.m.	<b>Approach for meeting objectives</b> <ul style="list-style-type: none"><li>- methodology (with examples from other regions)</li><li>- schedule and location of meetings</li><li>- communications protocol including public and media involvement</li></ul>
1:45 a.m.	<b>Review of action items; next meeting and agenda items</b>
2:00 a.m.	Meeting adjourned

*This is a Green meeting – please help us to reduce waste and emissions*

