



Regional District of
Kitimat-Stikine

TO: The Public and Technical Advisory Committee (PTAC)
FROM: Administration
DATE: June 3, 2019
RE: SWMP Development and Schedule Update

ATTACHMENTS:

Recommendation (s):

That the Public and Technical Advisory Committee (PTAC):

1. Receive for information the following SWMP development and schedule update.

The schedule and approach for development of the new Solid Waste Management Plan (SWMP) will be revised during the summer of 2019 due to the following factors:

- RDKS Administration currently has several large-scale projects slated for implementation in 2019 to 2020. To date, the SWMP has been primarily managed in-house, with the support of planning consultant, Sarah Wilmot. This approach has led to the over-commitment of RDKS solid waste team members toward SWMP development.
- Previously independent planning consultant, Sarah Wilmot, has recently joined GHD Consulting. Procurement guidelines require that future development of the SWMP be put out to tender.
- The RDKS in-house SWMP project manager, Environmental Services Coordinator, Nicki Veikle, will be departing on maternity leave in July 2019.

Administration will be releasing a Request for Proposals (RFP) for solid waste management planning services for development of the SWMP in July 2019. It is anticipated that the new planning consultant will take more of a lead role in development of the SWMP to alleviate resourcing pressure on RDKS Administration.

Administration is currently in the process of backfilling the Environmental Services Coordinator position. It is anticipated that the new Environmental Services Coordinator may continue to play a role in the coordination of PTAC and SWMP-related tasks.

The new team, including the new planning consultant and new Environmental Services Coordinator, are anticipated to be instated before the fall of 2019.

This shift in approach has resulted in a delay in the current schedule. The theme of recycling, originally scheduled for discussion at the June 11th meeting, will now be deferred to the fall. The original schedule and approach may be adopted or revised, based on the preference of the new solid waste planning consultant.