



Credit Application

Waste Management Facilities:

- Forceman Ridge Waste Management Facility
- Hazelton Waste Management Facility
- Iskut Landfill
- Kitwanga Transfer Station
- Meziadin Landfill
- Stewart Transfer Station
- Thornhill Transfer Station

FOR OFFICE USE ONLY	
Approval:	_____
Date:	_____
Cust. No.:	_____
Activation Date:	_____
Access Cards:	<input type="checkbox"/> Yes <input type="checkbox"/> No

Email completed applications to finance@rdks.bc.ca

NOTE: Normal processing period is 7 to 10 days, all deliveries prior to account approval must be during public hours and must pay on site.

1. BUSINESS CONTACT INFO

Full Legal Company Name:		Date Business Commenced:	
Incorporation/Registration No.:	<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Partnership	
Business License No.:	<input type="checkbox"/> Corporation	<input type="checkbox"/> Other	
Email for Invoicing:		Email for other Communications:	
Owner(s):	1. Name	Cell	
	2. Name	Cell	
Business Phone No.		Fax No.	
Registered Company Address:		City	Province Postal Code:

2. BUSINESS AND CREDIT INFORMATION

Financial Institutions require authorization from Account Holders. Please provide a letter in company letterhead authorizing the Regional District of Kitimat Stikine (RDKS) to perform the credit reference along with this completed application. Authorization letter must include: Bank Account and Branch Transit No., be signed by the authorized signing officer of the bank account, and that the completed credit reference be returned to the RDKS.

Primary Bank Name		Bank Address	
Transit No.	Account No.	Type of Account	
Contact Person		<input type="checkbox"/> Chequing <input type="checkbox"/> Savings <input type="checkbox"/> Other	
Email Address:		Phone No.	



3. BUSINESS/TRADE REFERENCES

Please provide LOCAL companies only for reference, not Utility or Oil Companies.

1.	Company Name	Phone:	Fax:	
	Address	City	Province	Postal Code
	Email:	Type of Account:	Other:	
2.	Company Name	Phone:	Fax:	
	Address	City	Province	Postal Code
	Email:	Type of Account:	Other:	
3.	Company Name	Phone:	Fax:	
	Address	City	Province	Postal Code
	Email:	Type of Account:	Other:	

4. TRANSFER STATION AND LANDFILLS USAGE AGREEMENT

CONDITIONS OF ACCOUNT:

This Agreement is made and entered into as of _____ between RDKS and _____ (herein called "applicant").

1. FACILITIES:

Credit will be available at the following solid waste disposal facilities:

Forceman Ridge Waste Management Facility 3112 Highway 37	Hazelton Waste Management Facility 82 Birch Road	Iskut Landfill 2 km North of Iskut, off Highway 37
Kitwanga Transfer Station 898 Highway 37	Meziadin Landfill 14512 Highway 37	Stewart Transfer Station 1140 Sluice Box Road
Thornhill Transfer Station 3016 Old Lakelse Lake Road		

Actual tipping permission is a separate application.

** This account is strictly for the use of the above-named company. Vehicles contracted for hire will only be allowed to use this account with special permission from RDKS. For scaled facilities cards will be assigned to specific vehicles and are to only be used by that vehicle.**

RDKS follows Weights and Measures Canada guidelines.

2. PAYMENT:

- a. Charges are subject to the provisions of the RDKS and applicable bylaws, establishing fees and regulations for the deposit of waste at the Regional District's Terrace Area Waste Management Facilities and Hazelton and Highway 37 North Area Waste Management Facilities. Billing is monthly and must be paid in full to the RDKS within 30 days of invoice date.
- b. Interest charges are applied to overdue accounts at the rate of 18% per year as imposed by Bylaw 671 and 688. Interest is part of the balance and will be considered as arrears if unpaid.
- c. A service charge of \$40.00 is levied against all dishonored cheques. The service charge is in addition to any fee charged by the Applicant's financial institution.



- d. Payments can be made in person by cash, cheque, credit card or debit, or over the phone by credit card. Electronic payments are accepted through all major banks. Cheques are to be made payable to Regional District Kitimat-Stikine and will be sent to the RDKS office at Suite 300, 4545 Lazelle Avenue, Terrace, BC, V8G 4E1.
- e. Approval of 3rd party billing by applicant place sole financial responsibility for all associated fees on the applicant. Disputes between applicant and hauler are not the responsibility of RDKS to resolve.

3. **SUSPENSION OF PRIVILEGES:**

The RDKS may, at its sole and absolute discretion and without notice to the Applicant, suspend the Applicant's available credit under this agreement. Suspension will result in only being able to deposit waste at any of the above facilities during public hours only and must pay at the time of tipping.

4. **TERMINATION:**

- a. The RDKS may terminate the account at any time and for any reason by delivering a notice of such termination to the applicant at the email address listed above, to the fax number listed above or to the Applicant's billing address listed above, whether or not the Applicant has defaulted on any of its obligations herein.
- b. Without limiting Section 4a, the RDKS may terminate this agreement if the Applicant's account has been suspended two times in the same calendar year or the account has been in arrears by 60 days or more in a calendar year.
- c. Without limiting Section 4a The RDKS may terminate the Account if the quantity of Waste Disposed by the Applicant results in a billing charge of less than \$500.00 per month, for 6 consecutive months.
- d. Terminated Applicants may deposit further waste at the facilities during public hours on a pre-pay basis, subject to the reason the account was terminated.
- e. Failure to follow site procedures can result in termination of access outside of public hours.

****The Applicant's obligation to pay all amounts payable hereunder, whether invoiced or not at the date this Account is terminated, survives the termination of this Agreement and continues in full force and effect and all rights and remedies of the RDKS under this Agreement, both at law and in equity, will continue without prejudice.****

5. **ACCESS CARDS:**

The Applicant shall be fully and completely responsible for all such charges to the Access Cards, regardless of how such charges have been incurred or by whom. The Applicant confirms and assumes all liability for the cards safe keeping and use with the facilities. _____ **INITIAL.**

6. **LOST /STOLEN CARDS:**

- a. The Applicant shall be liable for and shall pay to RDKS in accordance with the terms of this Agreement the full amount of all transactions in respect of the use of the lost or stolen Card(s), including credit charges as provided in the Credit Application Account Agreement.
- b. Lost or stolen cards are to be reported immediately for deactivation. The applicant shall remain liable for charges that occurred prior to deactivation.
- c. Approval of 3rd party billing by applicant place sole financial responsibility for all card transaction on the applicant. Disputes between applicant and hauler are not the responsibility of RDKS to resolve.

7. **REPLACEMENT & ADDITIONAL CARDS:**

Applicants requiring replacement cards will be charged an administration fee of \$30.00 per card.

8. **INSURANCE:**

The Applicant has secured and maintain insurance coverages for personnel and equipment which enter the facilities of the RDKS under this Agreement, as follows:

- a. Work Safe BC Worker's Compensation Insurance covering the liability under applicable worker's compensation law.
- b. Provincial Automotive Insurance for all vehicles entering the facilities, with General Comprehensive insurance covering public liability and property damages in a combined single limit of not less than \$2,000,000, each occurrence, for death or injury to any person or for property damages as a result of any one occurrence which may arise out of in connection with performances under this agreement.

I verify the above information to be correct and true, and hereby agree to the terms and conditions of this account. Signatories must be authorized signatories of the company.



5. SIGNATURES

Signature:	Signature:
Name and Title:	Name and Title:
Cell No.:	Cell No.:
Date:	Date:

6. ACCESS CARDS

This section must be completed for access to the **Thornhill Transfer Station** and **Forceman Ridge Waste Management Facility**.

Consistent users of the landfill can speed up the process by supplying the refuse type. Common refuse types include:

- Refuse – Commercial
- Demolition & Construction (DLC)
- Ozone Depleting Appliances
- Organic – Commercial
- Asphalt Roofing Under 5 m³
- Scrap Metal, Propane Tanks
- Organic – Y&G
- DLC Concrete
- Organic Clean Wood
- White Goods

Vehicles are assigned an access card. That card is to be used with the assigned vehicle only, **no exception**. Failure to comply can result in loss of access. Cards will be loaded with the information supplied below.

Unit No.	License Plate	Vehicle Description (Make, Model, Year, Colour)	Refuse Type	Card Issued (office use)